

HOW TO SEND A MONEY ORDER

- 1 Complete the Money Order Deposit Slip at the bottom by typing or printing in blue or black ink
- 2 Make the money order **payable** to JPay. You can include the releasee name & ID on the "memo" or "used for" line We recommend using US Postal Money Orders
- 3 Place the money order and the deposit slip in an envelope
- 4 Mail to: JPay, PO Box 552048 Miami Gardens, FL 33055

Things to know

Write clearly on the form to avoid delays processing the money order
Do not include any letters or notes with your payment because these will be discarded

Verify that your releasee's name and ID are entered correctly on the Money Order Deposit Form

Money orders will not be processed without a valid email and mailing address

To look up your balance and payment history go to: <http://Portal.Doccs.Cactas.com>. Your default PIN is the last 4 digits of your DIN number.

There is no fee for sending money through money orders

Visit JPay.com/LegalAgreementsOut.aspx for Terms & Conditions. A JPay account is not needed to send money orders. Call 800-574-5729 if you need more information or assistance completing this form

DID YOU KNOW?

Money orders can take days to mail and process?

There's a Better Way. Send money without a money order – and get the payment posted the next day!*



www.JPay.com

Sign up for free



800-574-5729

Toll-free, 24/7



JPay Mobile

Android and iPhone



Cash at MoneyGram

(Receive code 1299)

* Some facilities do not process on holidays and weekends. Delivery timing subject to depositor verification



Money Order Deposit Slip FOR COMMUNITY SUPERVISION PAYMENTS

ALL FIELDS REQUIRED

Mail to: JPay, PO Box 552048 Miami Gardens, FL 33055

Money Order Amount – maximum \$999.99

\$

Releasee's DIN Number

Releasee's State

N Y

Releasee's Full Name (Last, First)

Institution

Your Email

Your First Name (Person Making Payment)

Your Phone Number (Person Making Payment)

- -

Your Last Name (Person Making Payment)

Your Address

Your City

Your State

Your Zip